

ChristChurch⁺ Fulham



Job Description Children and Families Pastor*

Contract: Full time: 18-month fixed term contract, with the potential to extend, 37.5 hours per week (excluding a lunch break), with varied daytime, evening and weekend work. Will require regular working on Sunday Mornings.

Salary Band: £30,000-32,000 full time (skill dependent, pro-rated for part time)

Part time will be considered, this will be a minimum of 30 hours per week including Sundays with varied daytime, evening and weekend work. Office based in Fulham (with potential for flexibility to be agreed with your line manager).

CCF is a dynamic and Spirit filled Church of England church and community in Southwest London, made up of believers across all ages who are united in our passion for Jesus.

You will be responsible for:

Key accountabilities: 2 areas

The Children and Families Pastor will have accountability to the Vicar for setting out the written vision. implementing and overseeing the following areas by making an impact at Christchurch. The primary focus will be delivering the Sunday ministry, but if you join on a full-time contract there will be opportunities to develop a wider children and schools ministry. You will be a member of the pastoral staff team at CCF and will be expected to consider ChristChurch as your home church, attending on Sundays, be a part of the church community, and to fully accept the values and vision of the church.

The accountabilities and person specification are for a both full time and part time roles. Items marked 'full time' are not expected for a part time staff member. For a part time role, the priorities will be agreed by the Vicar during induction and will be stated at interview.

Children

- Develop genuine spiritual ministry that is biblically based and relational mainly on Sunday mornings for Children from 0 to 13 to enable children to encounter Jesus Christ and experience love from the team and solid Christian teaching.
- Recruit, train, motivate and lead a group of children's volunteers on a rota with input from the Vicar.
- To undertake all the administrative tasks associated with the ministry including Sunday rotas, registration lists, children's database, budgets and programme planning, and diocesan records etc.

Family

- Strengthen families in their daily life and enable the adults, and children to all grow together through Christian teaching, support and activities.

Other accountabilities

- Full time: Through children, church, family and other connections, provide a Christian presence in the local community and share the Christian faith with others from varied income groups, ethnicities and faith.
- Initiate programmes to enable the three key areas, manage the volunteer teams, explore engaging, dynamic and innovative means to fulfil and grow the ministry.
- Lead Children's teams and involve volunteers for community work and provide Christian pastoral support and leadership to the team members as needed.
- Be an active part of the CCF staff team and attend weekly team meetings in person.
- Working alongside the Safeguarding Officer, implement and promote the Child Protection Policy and all safeguarding requirements of CCF and the Church of England – including ensuring Enhanced Disclosure and Barring Service checks and training for all Children's team.
- Spend regular time in prayer for your areas of responsibility.
- Coordinate and oversee the administration and coordination of these ministries to ensure they are operating to meet the pastoral and growth needs of the children and families.
- To work with the pastoral team to balance the needs of the children and families with other areas of church ministry during Sunday services.
- To be fully involved in the life and ministries at CCF as your job allows.
- To contribute to the leadership and teaching, in co-operation with the clergy and service leaders, of family services.

Person specification

Skills

- Ability to teach children and effectively.
- Ability to teach parents and adults.
- Leadership skills, able to motivate and lead effective teams.
- IT - ability to use online planning tools including Churchsuite (or equivalent), Microsoft Word, Microsoft Outlook email and Microsoft PowerPoint
- Administration and organisational skills required to coordinate the ministry programme and communications with the appropriate help from the administrative staff at ChristChurch.
- Ability to improvise, be creative and overcome challenges.
- Ability to handle discipline with children with care.
- You have a genuine love of people in the areas you are applying for.
- Timekeeping skills – ability to keep team and self on track in line with the church and children's programmes.
- Able to demonstrate resilience and skill overseeing a growing and potentially sizeable children's operation and resolve potentially challenging pastoral and team issues.

- Able to share the Christian faith in an engaging and meaningful manner to those outside the church in the wider community.

Knowledge

- Knowledge of child protection and Enhanced DBS requirements
- Knowledge of teaching techniques to engage children with the subject material.
- Knowledge of the Bible and Christian values
- Knowledge of child development (desirable)

Experience

- Experience leading children's work
- Experience of making a positive impact and a track record of success in children's work
- Experience of teaching adults (desirable)
- Experience of community work in a diverse cultural area (desirable)
- Experience of leading children's events or camps (desirable)
- Christian evangelism experience (desirable)

Other:

You will be expected to consider ChristChurch Fulham as your home church, and to fully accept and lead others in line with the Christian values, beliefs and vision of the church as defined by the Vicar.

In line with the Rehabilitation of Offenders Act for the defined role of Children's and Community Pastor you are required to disclose criminal convictions or cautions and agree to undertake an Enhanced Disclosure and Barring Service check for this role and share the outcome with the Safeguarding Officer.

*There is a Genuine Occupational Requirement for the post to be filled by a Christian as defined in the Equality Act 2010.